

Information on Local Arrangements for  
WG5 Meeting, Tokyo, April 17 to 21, 1995

Please let us know your intention to attend the meeting by December 15th, 1994.

- (A) Yes, I will attend the meeting.
- (B) Probably, I will attend the meeting.
- (C) Probably, I will not attend the meeting.
- (D) No, I will not attend the meeting.

If (A) or (B), please inform us whether you will stay at Mielparque Tokyo, and if so, whether you would like to reserve a single room or a twin room.

We will send further information for who responded in (A) or (B) next February.

Information

(1) Visa. To enter Japan, it is necessary to have a visa.

(2) Time difference. Difference from G.M.T. is plus nine hours(+9). No "daylight savings time" is practiced.

(3) Place. The meeting will be held at the Kikai-Shinko Kaikan building at central Tokyo. It locates in front of the Tokyo Tower which is 333 meter high tower for TV broadcasting. In the building, there locates the office of Information Processing Society of Japan/Information Technology Standards Commission of Japan(IPSJ/ITSCJ), the hosting organization, on behalf of JISC.

(4) Hotel reservations. Block-booking is prepared at the Shiba Park Hotel and the Mielparque Tokyo. The hotels locate near the meeting place and it is just a 10 minute walk.

a. The Shiba Park Hotel

For reservations, please fill in the attached reservation form and directly mail it or facsimile to the hotel. The cut off date to get the special rate : April 7, 1995. Those, who plan to arrive before April 15 or to leave after April 23, should inform it to the hotel in reservation form.

The room rates per day that are special rate for the meeting are;

<u>Single</u>	<u>Double/Twin</u>
Standard ¥16,500	Standard ¥24,000
Superior ¥19,500	Superior ¥29,000

Rates are inclusive of service charge & government tax.

Shiba Park Hotel

1-5-10 Shibakoen.

Minato-ku, Tokyo-to 105. Japan

tel: +81-3-3433-4141

fax: +81-3-5470-7519

Cable Address "HOTOSHIBA TOKYO"

The hotel accepts all major credit cards.

Direct bus services from/to Narita International Airport available. Six times per day from the hotel to Narita airport, and five times from Narita airport to the hotel. It takes one and half hours to two hours. It costs ¥2,900.

b. The Mielparque Tokyo

Twenty single rooms and five twin rooms are block-booked. For reservations, please inform Mr. Wada.

The room rates per day are ;

<u>Single</u>	<u>Double/Twin</u>
Single ¥ 7,500	Twin ¥10,600/¥14,200(one person/two persons)

Rates are inclusive of service charge & government tax.

Mielparque Tokyo  
2-5-20 Shibakoen,  
Minato-ku, Tokyo-to 105, Japan  
tel: +81-3-3433-7211  
fax: +81-3-3433-3895

The hotel DOES NOT accept any credit cards unless issued by Japanese Postal Office. T/C is accepted.

At the time of writing, \$1.00 is worth ¥98~99.

We also attached a list of other hotels in Tokyo which are near the meeting place. To reserve those hotels, please contact directly.

Public transport(subways and commuter trains) is very good and inexpensive within Tokyo and cars are not needed during the meeting. Taxi is also convenient.

Traffic is quite heavy in Tokyo and cars go on the left side of the road (same as UK, different from most of other countries), so we do not recommend for foreign visitors to drive cars in Tokyo.

(5) Airport information.

a. The New Tokyo International Airport (Narita Airport) is the entrance for most of countries. It is called as New Tokyo International Airport, but it is in Chiba prefecture and about 50 KM east of central Tokyo.

From North America to Narita, there are many direct flights every day from major cities, Chicago, Los Angeles, New York, San Francisco. Carriers are All Nippon Airways, Japan Airline, North West, United and so on. You arrive at Narita in the afternoon of the next day of departure.

From Honolulu of Hawaii, there are many direct flights to Narita everyday. Carriers are Japan Airline, North West, United and so on. You arrive at Narita in the afternoon of the next day of departure.

From Europe to Narita, there are many direct flights everyday from major cities, e.g. Frankfurt, London, Paris. Carriers are Air France, All Nippon Airways, British Airways, Japan Airline, Lufthansa and so on. You arrive at Narita on the next day of departure.

There is another airport, the Tokyo International Airport (Haneda Airport). It is inside of Tokyo, but it is mainly for domestic flights and some flights from Taiwan.

b. To Honolulu of Hawaii, there are many direct flights from Narita everyday. Carriers are Japan Airline, North West, United and so on. You arrive at Honolulu in the morning of the departure day.

(6) Travel from Narita Airport to the hotel.

There are direct shuttle bus services from Narita Airport to the Shiba Park Hotel as mentioned above.

You can take Japan Railways(JR) from Narita Airport to Tokyo station. There are special express trains called Narita Express(N' EX). It leaves every half hour and it takes one hour from Narita to Tokyo station and it costs ¥2,890 for ordinary car and ¥4,890 for Green car(the first class). All tickets are seat-assigned. At Tokyo station, you can take taxi to the hotel or take a commuter train or a subway to the station near the hotel.

You can take Keisei Railways from Narita Airport to Keisei Ueno station. There are special express trains called Skyliner. It leaves every 30 to 40 minutes and it takes one hour from Narita to Keisei Ueno station and it costs ¥1,740. All tickets are seat-assigned. At Keisei Ueno station, you can take taxi directly to the hotel or take a commuter train or a subway to the station near the hotel.

You can use Airport Limousine Bus from Narita Airport to Tokyo City Air Terminal(TCAT). It leaves every 10 to 15 minutes and takes one and half hours to two hours. It costs ¥2,700. All tickets are seat-guaranteed. At TCAT, you can take taxi to the hotel or take a subway to the station near the hotel.

If you have any questions, please contact Mr. Wada or Mr. Saito.

Hideo Nada, Chair of IPSJ/ITSCJ SC22/Fortran WG  
Research & Planning Division  
IT Strategy and Planning Group  
Fujitsu Ltd.  
1015 Kamikodanaka, Nakahara-ku  
Kawasaki-shi, Kanagawa-ken 211, Japan  
tel: +81-44-754-3200  
fax: +81-44-751-9220  
e-mail: wada@lp.nm.fujitsu.co.jp

Mr. Akio Saito  
Advisor  
Information Processing Society of Japan/  
Information Technology Standards Commission of Japan(IPSJ/ITSCJ)  
Kikai-Shinko Kaikan building, room number 308-3  
3-5-8 Shiba Koen,  
Minato-ku, Tokyo-to 105. Japan  
tel: +81-3-3431-2808  
fax: +81-3-3431-6493  
telex: 2425340 IPSJ J

Attachment A. List of Hotels in Tokyo [not reproduced here]  
B. Reservation Form of the Shiba Park Hotel [not reproduced here]  
C. Tokyo Town Scape [not reproduced here]  
D. Map around Kikai Shinko Bldg. [not reproduced here]