

N2163

Local Arrangements for the Tokyo 2019 Meeting

The joint WG5/J3 Tokyo meeting in 2019 will take place as follows:

Date: August 5-9, 2019

Place: Faculty of Engineering Bldg 2  
The University of Tokyo, Hongo Campus  
7-3-1 Hongo, Bunkyo-ku, Tokyo, Japan  
<https://www.u-tokyo.ac.jp/en/>

Local Host: Takata, Masayuki <takata@edogawa-u.ac.jp>

Host Organization: IPSJ/ITSCJ (on behalf of JISC)  
[https://www.itscj.ipsj.or.jp/itscj\\_english/](https://www.itscj.ipsj.or.jp/itscj_english/)  
<https://www.jisc.go.jp/eng/index.html>

Facilities:

Three meeting rooms (one for the plenary and two for the subgroups) have been reserved in the Faculty of Engineering Bldg 2. Wi-Fi and a projector/screen will be available. Some soft drinks and snacks will be prepared in the main room. There are cafeterias, restaurants and convenience stores in and around the campus, even in adjacent buildings.

Accommodation:

A block of rooms is reserved for August 3-11 at the following hotel, which is about five-minute walk from the venue.

Hotel Forest Hongo  
6-16-4 Hongo, Bunkyo-ku, Tokyo, JAPAN 113-0033  
<https://www.forest-hongo.com/en/>

## フォーレスト本郷

To reserve one of these rooms at the special discount rates below, you need to send an email to the Local Host, not the hotel, by June 1, informing the following:

- your name(s)
- check-in/check-out dates
- preferred room type
- need of the buffet breakfast

Your request will be treated in first-come-first-served manner. Please send it as early as you can, to let us release the rooms for unnecessary nights.

Special Room Rates (tax incl.):

- Single B (1 pers.): 10,300 yen/night/room
- Single B (2 pers.): 14,094 yen/night/room

- Deluxe Single (1 pers.): 17,210 yen/night/room
- Deluxe Single (2 pers.): 18,954 yen/night/room
- Deluxe Single (2 pers. adding a sofa bed): 19,926 yen/night/room
- Twin (2 pers.): 21,384 yen/night/room
- Universal Twin (2 pers.): 21,384 yen/night/room
- Buffet Breakfast (tax incl.): 1,200 yen/person

Payment should be done at the hotel. Major credit cards including American Express, Visa, Mastercard, and Diners are acceptable.

Transportation:

Haneda Airport is the closest, but we recommend use of the relaxing Keisei Skyliner from/to Narita Airport, which directly leads you to Keisei Ueno Station, the final stop.

[http://www.keisei.co.jp/keisei/tetudou/skyliner/us/ae\\_outline/](http://www.keisei.co.jp/keisei/tetudou/skyliner/us/ae_outline/)

From Keisei Ueno, a taxi would cost you about 1000 yen to get to the hotel, or to the "Main Gate of Tokyo University

(東大正門)",

from which the hotel is in 2 minutes to the west (see the map on the hotel's web).

If you choose some other hotel, not in a walking distance, we recommend use of taxis to commute. The morning rush of public transportation is killing. August is a very busy season for traveling, and flight reservations should be done as early as possible.

Social Activities:

An official dinner is planned for Wednesday. FIDS and unofficial dinners will be arranged as usual. For your families, we will arrange some sightseeing information and volunteer student guides.

Invitation letter:

If you need an official invitation from us, for getting visa for example, you must be registered as a committee member of WG5 on the ISO Global Directory. In the case, please provide the Local Host with your name and an appropriate title (Mr./Ms./Dr./Prof.). An invitation letter will be given by the name of Hidetoshi Iwashita, Convenor of the Japanese National Committee for ISO/IEC JTC 1/SC 22/WG 5, and issued by JISC, Japanese Industrial Standards Committee.

Should you have any requests or inquiries, please feel free to contact the Local Host.